

Appendix 2: List of Stakeholders Consulted for KILs

Name	Designation	Role of the Project	District
Chabala David	District Fisheries and Livestock Coordinator, Mpongwe	District focal point person	Mpongwe
Sinkala Yoah	Director, Department of Veterinary Services MFL	Project Manager	Lusaka
Mwenya	Director, Livestock Production MFL	Co-Project Manager	Lusaka
Thomas Banda	District Livestock Coordinator, MFL	District Focal Point Persons	Lunshya
Clement Kafunda	Veterinary Assistant-Chitwi		Luanshya
Sakala Million	Chairperson, Chitwi Multipurpose Cooperatives	Receipt Farmer	Luanshya
Judith Cheelo	Chairperson, Invananji Women Multipurpose Cooperative	Treasurer	Luanshya
Regina Malwele Mwewa	Treasurer, Mapalo Woome cooperative	Treasurer	Ndola
Susan Bwalya	Treasurer, Mapalo Woome cooperative	Treasurer	Ndola
Mabunde Edwine	Saint Michaels Paris (Naliona Home Based Care)	Chairperson	Kalabo
Sitwala Silwando	District Veterinary officer	District focal point	Kalabo
Gary	District Fisheries and Livestock coordinator	Acting Provincial focal point	Mongu
Getrude M. Susu	Mongu Christian Women Association	Treasurer	Mongu

Agness Koota Mumbuwa	Mongu Christian Women Association		Mongu
Christine Ngenda	Mongu Christian Women Association	Chairlady	Mongu
Mary Kazungo	Mongu Christian Women Association		Mongu
Mwaka Namwila	District Veterinary Officer	District focal point	Kaoma
Mary Moderny	Kaoma dairy	Member	Kaoma
Tita Tumbila	Kaoma dairy	Chairperson	Kaoma
Masiye Progress	Kaoma Dairy	Member	Kaoma
Charles Mukwabila	Kaoma dairy	Treasurer	Kaoma
Pearson Chooonga	Kaoma Secondary School	Member	Kaoma
Charity Chilonga	Kaoma Secondary School	Chairperson	Kaoma

Appendix 3: Terms of Reference

Background

The Livestock Development and Animal Health Project (LDAHP) is co-financed by the Government of Zambia (GRZ), through Ministry of Fisheries and Livestock (MoFL), and the World Bank, through the International Development Agency (IDA) and contributions from beneficiary communities. The Project Development Objective (PDO) is to contribute to the improvement of livestock health and production of selected smallholder systems in targeted areas of the recipient's territory.

In order to achieve the Project Development Objective (PDO) and other intermediate goals, the Project is implementing various activities organized around three distinct components; namely, Livestock Services Provision, Productive On-farm Investments and Project Management. Each of the main components has specific objectives:

Component 1:

- i. Strengthen the zoonotic and contagious animal diseases surveillance and control systems, including laboratory diagnostic capacities⁴;
- ii. Build institutional capacity within the MoAL to improve service delivery; and
- iii. Improve the capacity to monitor food safety of facilities (slaughterhouses, milk collection centers, etc.) in the targeted project areas;

Component 2:

- i. Improve productivity of identified production systems through grant support to on-farm investments;
- ii. Introduce technologies that reduce livestock mortality particularly in young stock;
- iii. Improve reproductive efficiency and enable animals to quickly reach optimum slaughter weight;
- iv. Improve Smallholder access to services and markets through group formation and provision of essential livestock infrastructure; and
- v. Support range and pasture improvement and utilization and dry season feeding technologies;

Component 3:

- i. Ensure efficient and timely delivery of project resources in accordance with its objectives;
- ii. Support implementation and administration of the Livestock Improvement Grant Facility;
- iii. Support the establishment, operation, equipment and training of project coordination offices at both national and provincial levels;

⁴ One of the key activities under this component involves vaccination campaigns against major diseases, namely East Coast Fever (ECF), Contagious Bovine Pleuropneumonia (CBPP), Foot and Mouth Disease (FMD) in cattle, and Newcastle Disease (ND) in poultry.

- iv. Support the operational costs of the national Project Steering Committee and the Technical Committee; and
- v. Support M&E activities including regular impact evaluation studies and audits; management and oversight of safeguards issues;

1. Rationale

The Project became effective in August 2012 and is expected to phase-out in June, 2018. During the implementation period, a number of activities have been implemented and milestones and results have been achieved. However, these achievements were without challenges which in some cases slowed down implementation progress while in other cases lengthened the implementation period, thereby resulting in cost over runs. The project is commissioning the end of project evaluation incorporating a Beneficiary Assessment (BA) survey to assess the status of implementation, achievement of objectives, relevance of the project to sector priorities and needs and impact on beneficiaries. The study will also seek to establish among other things the perception of the beneficiaries to the manner, content and efficiency of the services provided by the project since inception. The period of project implementation of six years is sufficient to warrant an end of the project evaluation prior to actual project closing.

2. Objectives of the Assignment

The end of project evaluation will assess project performance to date (in terms of relevance, effectiveness, efficiency, impact and sustainability), and the value of the various interventions as perceived by project beneficiaries.

The specific objectives of the end of project evaluation assignment are to:

- i. Assess the extent to which the project core outcomes and objectives have been realized (delivery at the Project Development Objective and intermediate results levels);
- ii. Assess the relevance of the project in the context of Zambian sector priorities and needs, including project design elements, project results framework and its key indicators (component and activity level delivery), effectiveness of project implementation arrangements as well as service delivery systems;
- iii. Verify the beneficiaries (by gender) reached through the project and assess the effectiveness of project results. Furthermore, the evaluation should determine any emerging effects (unintended, good or bad) of the project on beneficiaries. These may include but not limited to aspects on household income generation and assets acquisition due to project interventions;
- iv. Assess and learn how the beneficiary farmers appreciated the extension work in order to improve the quality of future services;
- v. Assess cost-effectiveness of project strategies and interventions (cost-benefit analysis of selected activities/ components), and by also giving specific examples where possible;
- vi. Assess the performance of the project with particular reference to the LDAHP Matching grants model and approach/design concepts including:
 - a. Mechanisms for submission and approval of demand driven proposals
 - b. National Project Coordination Office/Provincial Coordination Office application of the procedures for the selection of participant farmer organizations/cooperatives and the provision of technical assistance in different stages of the sub-granting process

- vii. Identify factors and constraints which have affected project implementation including technical, managerial, organizational, institutional and socio-economic policy issues in addition to other external factors unforeseen during the project design.
- viii. Assess sustainability options for key project benefits beyond project duration.
- ix. Identify significant lessons learnt and good or bad practices (general lessons at GRZ/World Bank financing level and by component and/or sub-component) in terms of effectiveness, efficiency, sustainability and networking.
- x. Produce a set of recommendations to the World Bank, MoFL and other stakeholders with a view to improved relevance, effectiveness, efficiency, impact and sustainability of such future projects.

3. Scope of the Survey

The survey will assess the LDAHP according to standard evaluation criteria. The assignment will involve assessment of the performance of the whole Project by analyzing: (i) achievements of each component and sub-component and (ii) the effectiveness in leveraging synergies across components

4. Methodology

A mixed methods approach (i.e., a combination of quantitative and qualitative evaluation techniques) should be applied for this evaluation. The findings of the assessment shall be based on, but not limited to the following:

- I. A desk review of all important documents and literature including, but not limited to:
 - a. Project documents and monitoring reports (such as progress and financial reports)
 - b. Other project related material produced by the project staff and implementing partners
- II. Interviews with Project Management, Professional and technical staff from Department of Livestock Development (DLD), Department of Veterinary Services (DVS) and the Policy and Planning Department (PPD).
- III. Interviews with smallholder livestock producers in the project area and other stakeholders involved with this project
- IV. Interviews with users for the project outputs and other stakeholders involved with this project
- V. Field visits to project sites and meetings with communities/direct project beneficiaries in sampled districts.
- VI. The Evaluation will start with a meeting at Ministry Headquarters where the inception report will be discussed and approved. The Evaluation will be concluded with a workshop involving key stakeholders. Additional comments will be contributed by the World Bank Task Team to improve the report quality and contents.

5. Deliverables

The study will be compiled into specific reports, in particular:

	Key deliverables	Mode of delivery
1.	Inception Report with draft evaluation methodology and tools	5 Hard Copies (Bound & Signed) & CD Format
2.	Raw data evidence	STATA, SPSS, Excel formats
3.	Draft Assessment report	5 Hard Copies (Bound & Signed) & CD

		Format
4.	Presentation of preliminary findings and recommendations at a ½ -day meeting with stakeholders	Power Point Presentations
5.	Final Assessment Report incorporating input from NPCO staff and stakeholders	5 Hard Copies of the report (Bound & Signed)

6. Consultants

The review team shall consist of a Team Leader and four professionals with the following qualifications and experience;

- I. The Team Leader must have at least 10 years' experience in leading a team of Consultants in undertaking evaluations of programmes or projects in the agricultural sector.
- II. Agribusiness Specialist: Must have at least 5 years of professional experience in the design, monitoring and evaluation of agribusiness programmes or projects. Experience in the design and evaluation of Matching Grant Facilities (MGF) will be an added advantage.
- III. Veterinary Specialist: Must have at least 5 years of professional experience in the design and evaluation of Animal Health programmes and projects, preferably in Zambia;
- IV. Livestock Development Specialist: Must have at least 5 years of professional experience in the design and evaluation of Livestock production programmes and projects, preferably in Zambia;
- V. Finance and Procurement Specialist: Must have at least 5 years of professional experience in assessment of the quality, appropriateness, efficiency and effectiveness of financial and procurement planning and control of financial resources for programmes and projects;
- VI. All candidates must have a postgraduate qualification (M.Sc.) or professional qualifications in related technical fields. A PhD will be an added advantage.
- VII. All candidates must have excellent report writing skills (in English)
- VIII. Professionals I to IV must have a good understanding of the Animal Health and livestock production systems, particularly the smallholder livestock production systems, in Zambia.

7. Timing of the Assignment

The assignment is expected to be completed with the submission of the major deliverables within 12 weeks (60 working days) from the date of commencement